**Attendees**: Jack Press, President//Dave Kirby, Treasurer//Kirk Prather, Secretary//Ben Marder, VP Membership Chapter Development//Tom Raffety, VP Music Performance (& Chorus Director)//Jeffery Bunch, Chorus Manager (& Asst. Director)//Beth Karlin, VP Marketing & PR //Bob Karlin, VP Communications//Mark Wolf, Past President//Kathie Edwards, Bd Member at Large// Phil Lockwood, & Ron Malkin, elected Bd-Members-at Large for 2021-22// (see last page for Board of Directors who served for 2019-21 calendar years.)

Zoom Meeting called to order at 7 pm Jan 20,2021 with Jack Press, President, Presiding

**Old Business**

**Secretary, Kirk Prather—**Board Meeting Minutes Dec 16, 2020 approved by Bd Motion. Kirk Prather Sent 2020-21 membership renewal cards to Matthew Schreiber & Randy Klopfleisch

**Treasurer Report:** Dave Kirby: Chapter Bank Operating Account Jan 20, 2021 $3,658 which leaves $2,624 spendable funds after ASCAP/BMI past due $1,034 fees are paid.

**Officer VP Reports Posted on Chapter website for Jan 20, 2021 Bd Mtg, with Discussion for : Membership VP, Music VP, Program VP, Communications VP , and Chorus Mgr (no report this montht)**

**Membership VP**: **Ben Marder:** VHS Chapter 2021 Officer Installation and Awards Mtg was held as a Zoom meeting Jan 11, 2021. The 12 new 2021 Chapter Board of Directors, listed at the end of this document were sworn in by Shelley Herman, our only 50+ years active chapter member who has held many key leadership officer positions. Tom Raffety, announced, Bob Karlin, VP Communications, was the winner of the **“Barber-shopper-of-the-Decade” 2011-2020** award. Dave Kirby, “2019 Barber-shopper-of-the-year” award winner announced Matthew Schreiber was the winner of the **“2020 Barber-shopper-of-the-year”** award.

Both Bob Czubiak and Ben Marder were awarded the 2020 San Fernando Valley Chapter “Order of the Broken Donkey” awards for their years of Exceptional Service to the Chapter. Tom Raffety, Chapter Chorus Director, VP of Music, was awarded the 2020 Rang Hansen Memorial Award. Mark Wolf, Past President and Treasurer, was awarded the 2020 Doug Ward Memorial Award. Bob Karlin was awarded the Roger Dixon Memorial Award. Kathie Edwards

was awarded the Owen Edwards Jr Memorial Award.

**Membership VP: Ben Marder** Discussion regarding sending out copyrighted sheet music copies and audio recording of song part learning tracks to guest potential member visitors

Ben Marder at the Board meeting explained that he believed the chapter needs a policy regarding our chapter sending out copyrighted song sheet music and copy-righted audio learning tracks to prospective chapter member visitors who live outside the San Fernando Valley area so that they can participate in in our Zoom chorus rehearsal meetings. If these remote located chapter membership prospects live much more than 1 hour driving time distance from their home or work to our resumed Van Nuys live in-person rehearsal location on Monday nights, then there may be a risk that these prospective members may NOT want to audition and potentially join our chapter chorus.

**Bob** Karlin submitted a motion to the Chapter Board of Directors that our chapter not automatically send sheet music and digital-recorded learning tracks to any prospective chapter member prospect who lives outside of the geographical area perimeter of the San Fernando Valley. The motion passed unanimously.

Discussion Comments: Historically our chapter has always had a few chapter members who lived outside the perimeter of the San Fernando Valley. Thus, we need to carefully screen these few potential member prospect visitors to our Zoom rehearsals who live outside the San Fernando Valley perimeter to find out: A) When the chapter resumes in-person normal group rehearsals at a Van Nuys location, what will be their estimated driving distance and time? B) will they be comfortable with their driving time to a Van Nuys rehearsal site this fall (or next year) when we return to normal in-person chorus rehearsals in Van Nuys every Monday night? And C) are they interested in eventually auditioning to join the chapter chorus and become a dues-paying member of the International Barbershop Harmony Society (BHS) and our local Chapter?

Having favorable answers to questions A), B), and C) in above paragraph, Ben Marder, VP Membership, needs to confer with Tom Raffety, Music VP, and Bob Karlin, Communications VP, to agree unanimously on a plan to proceed to the next screening and recruiting steps for each promising member prospect. Initially the screening and recruiting team may want to invite the prospect member visitor to initially just visit a current Zoom rehearsal for the 1st  time just to observe our Zoom rehearsal and not try to participate singing in the rehearsal.

On the other hand If an experienced barbershop or chorus singer moved to our neighborhood and contacted us, wanting to try singing with us and audition for possibly joining our chapter and chorus, then perhaps we would want to skip just observing our Zoom rehearsal, and invite this singer prospect to receive the sheet music and recorded audio to prepare for singing in our breakout-room Zoom rehearsals.

**Music VP:** **Tom Raffety’s Report, posted Jan 20, 2021 Bd Meeting**

**Chorus Mgr: Jeffery Bunch, no report**

**Program VP:** **Mark Singer’s report, posted Jan 20, 2021 Bd Meeting**

**Marketing & PR VP:**  **Beth Karlin, no report**

**Communications VP: Bob Karlin’s report, Posted Jan 20, 2021 Bd Mtg** :

* Bob asked that board Members to please fill out our chapter Skill Set questionnaires that reveals personal skills and talents that could be useful in chapter operations and producing shows and singouts.

**Past President: Mark Wolf: no report**

**Members at Large: no reports**

.**Jack Press, President, Assigned an Action Item to Kirk Prather & Beth Karlin, Board Members, to contact Ralphs Grocery Chain and Amazon,** an on-line retailer, to register the VHS chapter as a non-profit 501(c )3 tax-exempt organization, and also register the storecustomers who are VHS chapter members & friends who want to participate in the companies’ annual charitable donation program. The companies donate a small percentage of total annual purchases by registered customers who specify VHS chapter, as their preferred recipient of the companies’ annual donation to non-profit 501(c )3 non-profit, tax-exempt charitable organizations.

**New Business**

**Jack Press, President assigned new Board members to contact BHS to participate in their on-line “Youth** (under 18 Years of Age) **Training Program” required for all VHS Board Members by BHS.** Go to the BHS website, look up and read about the “Youth Training Program”, sign up and listen to assigned on-line videos, read the on-line assigned reading material, take & pass the on-line short Test, and make sure your participation training is registered with BHS with your training certificate.

**Jack Press: announced:** Next Zoom Music Team Meeting is Feb 11, 2021 at 7:00 pm

Next Zoom Board meeting is Wed Feb 17, 2021 7:00 pm.

List of Board Members 2019 2020 2021 E=elected, or serving 2nd yr

President Ben Marder Jack Press Jack Press 2nd yr

Past President Shelley Herman Shelley Herman Mark Wolf E 2021 2nd yr

Secretary Dave Kirby Kirk Prather Kirk Prather E 2021-22

Treasurer Kirk Prather Dave Kirby Dave Kirby 2nd yr

VP Communications Bob Karlin Bob Karlin Bob Karlin 2nd yr

VP Music Performance Tom Raffety Tom Raffety Tom Raffety E 2021-22

VP Chapter Development Warren Garfield Ben Marder Ben Marder 2nd yr

VP Programming Jack Press Mark Singer Mark Singer E 2021-22

VP Marketing Ross Brown Ross Brown Beth Karlin E 2021-22

Board Member at Large# Mark Singer Kathy Edwards Ron Malkin E 2021 2nd yr

Board Member at Large Rochelle Herman Rochelle Herman Phil Lockwood E 2021-22

Chorus Mgr \*not-elected Jeffery Bunch\* Jeffery Bunch\* Jeffery Bunch\*

Meeting Adjourned 8:25 p.m. Jan 20, 2021